

## REQUIRED TRAINING

All graduate students are required to complete safety training. There are 2 required courses:

1. Laboratory Standard Training
2. Building Emergency Action Plan, OSU-BEAP

The two courses listed above are offered every fall during the new graduate student orientation in the Parker Food Science Building. They can also be taken online at the [Environmental Health and Safety web page](#). Once completed, you need to give the Academic Program Coordinator and your lab safety manager a copy of the certificates indicating you have passed.

To take these courses online, follow the instructions below:

- 1) Click on the link below to the Environmental Health and Safety webpage - <http://www.ehs.osu.edu>.
- 2) Click on the word **“Training”** in the gray bar to open the **“EHS Online Training”** page.
- 3) Click on the appropriate training category for each course.
  - Laboratory Standard Training is listed under **“Research/Biosafety Training”**
  - OSU-BEAP is listed under **“Occupational Health and Safety Training”**
- 4) Locate the training course and click the **“Take This Course”** button.
- 5) Sign in using your osu.edu email address.
- 6) Follow the course instructions to complete the training.
- 7) Repeat the above steps for the remaining course(s).

Depending on the work performed in your laboratory, you may be required to go through additional safety training.

*Note:* All OSU employees (except employees working in a laboratory setting) are required to take the **“Hazard Communication”** course. If you complete Lab Standard Training, you do not need to complete Hazard Communication.

