

DEPARTMENT of FOOD SCIENCE *and* TECHNOLOGY

When requesting p-card usage, please provide the below information to osufstacct@osu.edu prior to card pick up:

Amazon Order: Will be ordered by us with the OSU Prime Business Account

Please provide -

- Requested Date:
- Requested Time:
- Merchant (if Amazon please provide link):
- Reason for Purchase:
- Estimated Amount:
- Worktags:
 - Fund:
 - Gift:
 - Program:
 - AE:
 - Grant:
 - Assignee:

Updated AU23