

Ohio Valley Institute of Food Technologists

Minutes

An executive committee meeting of the Ohio Valley Section of the Institute of Food Technologists was held on March 7, 2007. Board members present on the call were Bala Balasubramaniam, Dave Barfuss, Carol Borland, Rachel Crockett, Karen DeWitt, Steve Dimler, Jennifer Kaiser, Rachel Liggett, Dan McElwee, Kim McGinty, Mark McLaughlin, Tedley Pihl, Debby Poskanzer, Lisa Sanders, Kumar Vasist, Becca Weinstein, and Mona Wolf. Tim Lawlis sent regrets. A quorum of board members being present, the meeting was called to order at 4:35PM.

1. Minutes of the previous meeting were presented. Motion was made to approve the minutes of the previous meeting as written. Motion passed unanimously.
2. **Treasurer's Report** Orlan Jennings resigned from the office of treasurer after accepting a position as Sara Lee in Chicago. Becca assumes the responsibility as appointed by Jennifer. Becca reported that her name has replaced Orlan's on the checking and savings accounts.
3. **Secretary's Report** Rachel L. reported that Barry Martin has been contacted regarding migration of the website to national. Given the current status of the reservation database, Rachel L. reported that it would be easier and more cost-effective to accept reservations through Survey Monkey; there were no objections to the recommendation.
4. **Chair's Report** Jennifer updated the status of Councilor's attending the Strategic Leadership Forum; voting Councilors will be: Rachel L, Debby, Dave, Karen and Lisa. *Debby will organize a conference call with Taylor Wallace, IFT Student Association President, to clarify goals of the meeting.*
5. Reports from meeting organizers
 - a. **February 15, 2007 (Rachel L. and OSU Food Science Club)** Rachel L. reported that approximately 90 people attended the event and Denise Smith's presentation had good content.
 - b. **March 15, 2007 (Kumar)** Kumar reported that everything is set for Confluence and the speaker will be confirmed shortly. *Rachel L. will provide guest count by Monday, March 12, 2007.*
 - c. **May 17, 2007 (Lisa, Dawn, Karen, Kay, Becca)** Lisa reported that the event will be a laidback grill out designed to get to know each other and pass on information from Council meeting; menu is an economical \$20/person. There was discussion of finding a company to sponsor beer but there were concerns of liability; event will be BYOB.
6. Unfinished business
 - a. **Officer Elections** Steve reported an issue with Mandalin Kohler's membership status and her name did not appear on the ballot. *Officers should write-in Mandolin Kohler for Member-at-large.* There was discussion regarding status of Councilors; status to be determined by individual sections and updated in the section's by-laws

- b. **University Monetary Committee** The committee of Lisa, Orlan, Kay, Bala and Jennifer met but no monetary recommendations were made. Instead, recommendations included the formation of a new scholarship committee, planning committee and budget committee. *A retreat to address these issues is planned for May 17, 2007 9AM-3PM at Wolf Sensory in Blue Ash, OH with current and incoming board members to participate. Lisa will coordinate the agenda.*
7. New business
- a. **UC Reception** Lisa reported that the event has not been planned due to the preparation for the RCA competition. Event will likely occur after Suppliers Night.
 - b. **Next Board Meeting** Wednesday, March 4, 2007 4:30PM *Dan McElwee will set up a conference call. Members may meet at Ross in Columbus, Aerotek Scientific in Cincinnati or call in from another location.*

Meeting adjourned at 5:45PM.