

## Ohio Valley Institute of Food Technologists

### Minutes

An executive committee meeting of the Ohio Valley Section of the Institute of Food Technologists was held on January 10, 2007. Board members present on the call were Bala Balasubramaniam, Dave Barfuss, Carol Borland, Rachel Crockett, Karen DeWitt, Steve Dimler, Orlan Jennings, Jennifer Kaiser, Rachel Liggett, Dawn Mason, Dan McElwee, Kim McGinty, Tedley Pihl, Debby Poskanzer, Lisa Sanders, Becca Weinstein and Kay Young. Tim Lawlis and Kumar Vasist sent regrets. A quorum of board members being present, the meeting was called to order at 4:35PM.

1. **Treasurer's Report** Orlan reported balances of \$14,987.53 and \$30,720.90 in the checking and savings accounts, respectively, stating that the checking balance is a little higher than normal and the savings balance is down about \$5,000 from this time last year. He also suggested that this may be a good time to donate money to the endowed fund at Ohio State.
2. **Secretary's Report** Rachel L. reported that the website has been migrated from that of Jeannine Delwiche to Ohio State Food Science. Everything is up and running with the exception of the link to the reservation database. Tony Stull, the network administrator, is working on the issue. There is also an issue that people at OSU are misdirected when using the [www.ovift.org](http://www.ovift.org) URL but this does not seem to be a problem for people outside OSU. Motion was made to spend approximately \$3,000 to convert the current website to be compatible with Linux in order that the website can be migrated to [www.ift.org](http://www.ift.org). Motion passed unanimously.
3. **Chair-Elect's Report** Ed was not present to give an update on Supplier's Expo planning. Concern was expressed that suppliers had not yet received invitations. *Jennifer will try to reach Ed by the end of the week with the goal of sending email invitations to suppliers by Monday, January 15, 2007. Kay Young volunteered to help with the preparations.*

#### Addendum from Ed on January 11, 2007:

Sorry to have missed the meeting, I wish some one would have called me. Rachel my email address you have listed is incorrect, so I have not been getting any communications

I sent out a registration package by email or fax two weeks ago. So far I have 28 confirmed reservations with payment. There are another 25-30 registrations being processed,. I am receiving about 2-3 request/week for information so companies are getting the information off the website.

I have planned to start laying out the floor plan this week, there are as Jennifer can attest to, many special requests and considerations. I also told Jennifer I will assemble a spreadsheet of who has registered, or contacted me, so we can make sure everyone who attended last year has the opportunity to participate again.

I think the dinner after the show is a good idea, and in talking with Jennifer probably best to be held in the Sharonville Center. I will contact them today and get menu selections and costs.

4. **Chair's Report** Jennifer reported that she and Bala had a valuable meeting with Denise Smith, Chair of OSU Food Science Department. Among the topics discussed, Denise suggested that OSU might be able to provide lecturers for dinner meetings on topics such as Functional Foods, Emerging Technologies and Food Safety.

The national office awarded OVIFT a Certificate of Merit for the 2005-2006 program year.

IFTSA is again soliciting monetary contributions for the Fun Run at the annual meeting. The board agreed that it would be better to keep contributions local again this year.

5. Reports from meeting organizers
  - a. **November 16, 2006 (Lisa, Karen, Dawn)** Lisa reported that 53 people attended the dinner meeting with attendees from other states. Board members of the Lake Erie Section were in attendance and plan to hold a similar meeting. The competition gave attendees a low pressure way to interact allowing for fun and networking. Attendees came from a wide variety of backgrounds which contributed to the success of the event. Orlan was on the winning salad dressing team.
  - b. **February 15, 2007 (Rachel L. and OSU Food Science Club)** Rachel L. reported that the Buckeye Hall of Fame had been reserved and the format will be similar to last year. Food, pricing and final details will be available in the next newsletter scheduled for publication on January 19, 2007. This is a joint event between OVIFT and OSU FSC. A FSC committee will be formed to plan the decorations and activities of the evening.
  - c. **March 15, 2007 (Kumar)** Kumar could not attend but had previously solicited ideas for the meeting as the Dole plant tour did not materialize. Ideas included tours of Woeber Mustard in Springfield or Rothchild's Berry Farm, speakers from OSU (see #4), John Litchfield presenting history of IFT, or a bring-a-friend picnic.
  - d. **Golf Outing (Steve Swaby)** Kay presented Steve's proposal to move the golf outing to a Friday in June and change the tee time to 1PM. The board had no issue with moving the event to June. After discussion, the board recommended a 10AM tee time on any day of the week.

This opened discussion for adding a May meeting to the program. *Lisa, Dawn, Karen, Kay and Becca volunteered to investigate the possibility of hosting a bring-a-friend, picnic-style event in the Cincinnati area.*

6. Unfinished business
  - a. **Upcoming Officer Elections** Steve solicited officer nominations. Kay reported that bios for candidates need to be submitted to the national office by January 19, 2007 in order to hold elections online. *Kay and Bala will assist Steve in slating candidates.*
  - b. **Status of IFTSA Chapter at Cinci St** Lisa reported that Cinci St students will meet to approve the proposal for the chapter next week and IFT is expected to accept the newly formed chapter by January 15, 2007.

- c. **University Monetary Committee** The committee of Lisa, Orlan, Kay, Bala and Jennifer will meet once the chapter is acknowledged by IFT.
7. New business
- a. **Council Meeting** Kay reported that a Council meeting is being held in Chicago in March in order that the Council can vote to disband itself. IFT will cover travel expenses except transportation and is encouraging sections to cover the cost of transportation for its Councilors. Motion was made to cover reasonable transportation expenses for Councilors attending the meeting. Motion passed unanimously.
  - b. **Scholarship Committee** Students have until midnight on January 31, 2007 to complete the application. *Rachel L. will distribute a spreadsheet containing responses to all application questions as well as eligibility information for each student. Steve, Debby, Tedley, Dave, Kim and Kay volunteered for the committee to review the applications. The committee must select winners by 4:30PM on February 7, 2007.*
  - c. **Next Board Meeting** Wednesday, February 7, 2007 4:30PM *Dan McElwee will set up a conference call. Members may meet at Ross in Columbus, Aerotek Scientific in Cincinnati or call in from another location.*

Meeting adjourned at 6:00PM.