

Ohio Valley Institute of Food Technologists

Minutes

An executive committee meeting of the Ohio Valley Section of the Institute of Food Technologists was held on September 7, 2006 as a teleconference between The Ohio State University Department of Food Science in Columbus, Ohio and Aerotek Scientific in Cincinnati, Ohio. Board members present in Columbus were V.M. Balasubramaniam, Steve Dimler, Jennifer Kaiser, Tim Lawlis, Rachel Liggett and Kim McGinty. Ed Rigelsky also joined Columbus by phone. Board members present in Cincinnati were Karen DeWitt, Dawn Mason, Debby Poskanzer, Lisa Sanders, Becca Weinstein, Kay Young, and Richard Young. A quorum of board members being present, the meeting was called to order at 4:37PM.

1. Jennifer Kaiser opened the meeting by welcoming all board members. Everyone present introduced themselves.
2. Minutes of the previous meeting were presented. Motion was made to approve the minutes of the previous meeting as written. Motion passed unanimously.
3. Treasurer's report by Orlan Jennings

OVIFT Income/Expense for FY 06		
Income		Amount
Suppliers Night Income		35509.00
IFT Member Dues		7453.00
Meeting Income		4691.81
Golf Outing Income		3575.00
Total Income		51228.81
Expenses		
Awards	Scholarships	2000.00
	Travel Grants to IFT	4750.00
Donations	General	566.00
	Donations to OSU	7000.00
Golf Outing Expenses		3083.72
Meetings	Dinners	12785.61
	Misc Expense	1453.64
	Dinner Speakers	140.78
Misc	Elections Expenses	219.95
	Membership Promotion	854.53
	Secretary	49.16
	Treasurer	40.31
Newsletter		869.35
Suppliers Night Expense		18167.86
Total Expenses		51980.91
Net Gain (loss) for FY 06		-752.10
Current Balances		
Checking Account		15034.98
Savings Account		30491.57

- a. Net profit of approximately \$17,000 on Suppliers' Night was reported making 2006 the most profitable on record.
4. Secretary's report by Rachel Liggett
 - a. Rachel reported that listserv and dinner database were updated; the first newsletter of 2006-2007 was sent; and reservations were being accepted for the first meeting. Several board members reported that they had not received the first newsletter. *Members not receiving the newsletter will check spam filters at their respective companies, etc.*
5. Chair Elect's report by Ed Rigelsky
 - a. There was discussion on the date of the 2007 Suppliers' Night. *Thursday, April 12, 2007 will be reserved at Sharonville Convention Center if available. Ed and Jennifer Kaiser will meet to start planning and discuss setting up a planning committee.*
6. Chair's report by Jennifer Kaiser
 - a. Jennifer thanked Kay Young for hosting the cookout which was enjoyed by all.
 - b. Member involvement was discussed at the cookout and ideas for bringing more members to meetings and Suppliers' Night were solicited. Ed Rigelsky and Richard Young expressed interest in serving on a committee to increase member involvement. *A committee will be formed at the next board meeting.*
 - c. *Jennifer asked that all meeting organizers submit any available information for the website.*
7. Reports from meeting organizers
 - a. September 21, 2006 by Kay Young
 - i. Bob Noyes from Cal Poly offers two presentations related to wine. The topic of food and wine pairing was of most interest. Motion was made to cover expenses related to the speaker's travel and supplies for the presentation. Motion passed unanimously.
 - b. October 19, 2006 by Steve Dimler and Mark McLaughlin
 - i. Attempts to plan a tour of Kahiki Foods in Gahanna, Ohio were unsuccessful. Other ideas were solicited including Jeni's Ice Cream, Cheryl's Cookies, Bob Evans, and Oktoberfest in German Village.
 - c. November 16, 2006 by Lisa Sanders, Karen DeWitt and Dawn Mason
 - i. This meeting to be held at Cincinnati State will include a salad dressing team-building competition where the final dressings will be served during the international dinner. Donations will be solicited for the ingredients for the competition.
 - d. February 15, 2007 by Rachel Liggett and Food Science Club
 - i. No plans will be made until after autumn quarter classes begin
 - e. March 15, 2007 by Kumar Vasist
 - i. No update
 - f. April 2007 – Suppliers' Night by Ed Rigelsky
 - i. See paragraph 5a
 - g. May 2007 – Golf Outing
 - i. Steve Swaby has agreed to organize the golf outing again this year.
8. Unfinished business
 - a. Lisa Sanders reported that Cincinnati State is working to set up a student chapter of IFT but this will not be in place by the November meeting. Motion was made to extend the student dinner cost to Cincinnati State students attending the event and cover the dinner cost of students who are integral to the program. Motion passed unanimously.
9. New business

- a. Changes to current student travel award were proposed.

Current travel award guidelines:

[http://www.ovift.org/OVIFT/Scholarships.asp#Travel Awards](http://www.ovift.org/OVIFT/Scholarships.asp#Travel_Awards)

To encourage student involvement in both OVIFT and the IFT National Meeting, OVIFT will be awarding \$250 to OSU students who meet the following qualifications at the end of Spring Quarter:

1. Currently enrolled full-time student (at the time of the award, not the conference)
2. Registered student member of OVIFT (at the time of the award, not the conference)
3. Attendance of at least 2 OVIFT meetings (NOT including Suppliers' Expo)
4. (Co-)Author of accepted presentation of your research at the IFT National Annual Meeting and Expo
5. Poster presentation given at OVIFT Suppliers' Night

Proposed changes:

Paragraph 5: replace poster presentation at Suppliers' Night with "submission to electronic OVIFT publication" with the idea that this valuable information would reach our entire membership instead of only those attending the expo.

Paragraph 6: new text: "Must volunteer at 1 OVIFT meeting" with the idea that they can assist the meeting organizer(s) with running the registration table, charitable drive, etc.

Motion was made to accept the proposed changes as written. Motion passed unanimously.

- b. OSU Food Science Club has agreed to organize the charitable drive for each dinner meeting. Charities should be proximate to the dinner meeting location or region. Meeting organizers should be briefed on the charitable organization.
- c. There was discussion of allowing companies to advertise in the OVIFT newsletter. Motion was made to form a committee to make recommendations on advertising. Motion passed unanimously. Debby Poskanzer will chair the committee and Richard Young will serve.
- d. Teleconference set for Wednesday, October 4, 2006 at 4:30PM to be held at The Ohio State University Department of Food Science (Parker Bldg, rm 120) in Columbus and Aerotek Scientific in Cincinnati; Aerotek will call OSU at 614-292-6234.

Meeting adjourned at 5:54PM.