

## Ohio Valley Institute of Food Technologists

### Minutes

An executive committee meeting of the Ohio Valley Section of the Institute of Food Technologists was held on May 11, 2006 as a teleconference between The Ohio State University Department of Food Science in Columbus, Ohio and Aerotek Scientific in Cincinnati, Ohio. Board members present in Columbus were V.M. Balasubramaniam, Dave Barfuss, Carol Borland, Jennifer Kaiser, Rachel Liggett, Mark McLaughlin, Tedley Pihl and Kumar Vasist. Board members present in Cincinnati were Karen DeWitt, Orlan Jennings, Lisa Sanders, Becca Weinstein, and Kay Young. A quorum of board members being present, the meeting was called to order at 4:52PM.

1. Minutes of the previous meeting were presented. Motion was made to approve the minutes of the previous meeting as written. Motion passed unanimously.
2. Treasurer's report by Orlan Jennings

as of May 3, 2006	
Checking Account	\$4,279.08
Savings Account	\$34,547.95

- a. Orlan reported preliminary numbers from Suppliers' Night with a net profit of ~\$6,000 being down considerably from ~\$14,000 last year. Jennifer Kaiser expected much higher profit having raised the table fee this year. *Orlan and Jennifer will double-check the numbers.*
3. Secretary's report by Rachel Liggett
  - a. Rachel reported receiving a thank you note from Ruth Lucius for her scholarship and that 19 students received \$250 travel awards to the IFT Annual Meeting in Orlando. There was some suggestion of changing the guidelines for next year in lieu of the posters. *Rachel and Jennifer Kaiser will brainstorm some ideas.*
4. Chair Elect's report by Jennifer Kaiser
  - a. Jennifer reported a successful Suppliers' Night, stating that many people liked the new look of the show including the floor plan and carpet. There were 117 tables sold with approximately 100 companies and 200 attendees. She would like to see more incentives for attendance next year possibly including personal phone calls. She plans to have suppliers complete a survey via Survey Monkey and requests input from anyone on how to make the event better.
5. Chair's report from Steve Dimler by Jennifer Kaiser
  - a. Election results: Chair Elect – Ed Rigelsky; Secretary – Rachel Liggett; Treasurer – Orlan Jennings; Alternate Councilors – V.M. Balasubramaniam, Tim Lawlis, Mona Wolf; Members-at-Large – Dawn Mason, Dan McElwee, Kim McGinty, Richard Young; Newsletter Editor – Rachel Liggett
  - b. Workshop of Sections and Divisions being held at Annual Meeting in Orlando on Tuesday, June 27, 9am-12pm; details were emailed to executive committee members
6. Reports from meeting organizers
  - a. March by Tedley Pihl
    - i. Tedley reported that the event went well, everyone liked the tour and that \$200 was raised for the Marion Shelter Program

- b. Golf outing from Steve Swaby
  - i. Rachel Liggett reported that the details of the event have been in the last two newsletters. *Jennifer Kaiser will follow-up with Steve to see if he needs anything.*
- 7. Unfinished business
  - a. Status update from Fall 2006 Symposium Planning Committee: Jennifer Kaiser reported that with Mona Wolf, committee chair, resigning no new progress had been made. A new chair was sought but there were no volunteers. It was decided that the project would be shelved until at least the August meeting.
- 8. New business
  - a. Motion to purchase an annual membership to Survey Monkey for \$200 for the purposes of creating, administering and storing surveys was made and passed unanimously via electronic vote. Motion was made to ratify the electronic votes. Motion passed unanimously.
  - b. The slate of meetings for the 2006-2007 program year were tentatively set as follows:
    - i. September 21, 2006 at Valley Vineyard (Cinci) organized by Kay Young and ?.
    - ii. October 19, 2006 at Kahiki Foods (Cols) organized by Steve Dimler and Mark McLaughlin
    - iii. November 16, 2006 at Jungle Jims (Cinci) organized by Lisa Sanders and ?
    - iv. February 15, 2007 designated as Student Recognition Night (Cols) possibly utilizing an IFT Distinguished Speaker organized by Rachel Liggett and OSU Food Science Club
    - v. March 15, 2007 at Dole Plant (Springfield) organized by Kumar Vasisst and ?.
    - vi. April 19, 2007 designated as Suppliers' Night (Cinci) organized by Ed Rigelsky and ?. *The possibility of forming a standing committee for this event will be discussed at a subsequent meeting.*
    - vii. May designated for golf outing
    - viii. There were also suggestions of having a meeting at Cinn. St. and for getting a speaker from the Life Science Research Organization.
  - c. There was discussion regarding John Litchfield's interest in setting an endowment to make his fellowship perpetual. Unfortunately, John was not in attendance. Everyone liked the idea, the only drawback being that if OVIFT used their current endowment in this manner, the award could only go to an OSU student.
  - d. There was a discussion about supporting Councilor travel to the Annual Meeting. There were favorable comments of covering the cost of the extra night in the hotel, the cost of registration, etc. when the Councilor's company does not cover such expenses. *Kay Young will check if IFT has any rules against covering such expenses; Jennifer Kaiser will determine exactly which Councilors are attending this year's meeting.*
  - e. Kay Young will host the annual cookout the afternoon of August 20, 2006.
  - f. Teleconference set for Thursday, June 8, 2006 at 4:30PM to be held at The Ohio State University Department of Food Science (Parker Bldg, rm 120) in Columbus and Aerotek Scientific in Cincinnati; Aerotek will call OSU at 614-292-6234.

Meeting adjourned at 6:10PM.