

## Ohio Valley Institute of Food Technologists

### Minutes

An executive committee meeting of the Ohio Valley Institute of Food Technologists was held on December 7, 2004 as a teleconference at The Ohio State University Department of Food Science in Columbus, Ohio and at Aerotek Scientific in Cincinnati, Ohio. Present in Columbus were Laura Batdorf, Jeannine Delwiche, Steve Dimler, Christie Goerlitz, Bob Joseph, Rachel Liggett, Bill Riddle, and Kumar Vasist with Marjory Renita visiting. Present in Cincinnati were Karen DeWitt, Orlan Jennings, Debby Poskanzer, Catherine Skinner, Sophia Sperelakis, Mona Wolf, and Kay Young with Becca Weinstein visiting. A quorum being present, the meeting was called to order at 4:37PM.

1. The minutes of the previous meeting were approved as printed.
2. Treasurer's report given by Orlan Jennings
  - a. A written report was submitted (pasted at the end)
  - b. Reported a correction to the savings account balance: \$35,208.09
  - c. Several agreed that the current report format was appropriate.
3. Secretary's report given by Rachel Liggett
  - a. OVIFT listserv is up and running; numerous typographical errors from national have been corrected; newsletter is now reaching more people
  - b. Requested that Mark McLaughlin's email ([markmclaughlin@skidmore-sales.com](mailto:markmclaughlin@skidmore-sales.com)) be added to all executive committee distribution lists
  - c. Asked for discussion regarding the necessity of the paper newsletter; it was suggested that a box be added to the newsletter asking people to send an email to Rachel Liggett if they prefer to receive the newsletter electronically
  - d. Asked for discussion regarding online meeting reservations to streamline the process and avoid time wasted contacting people for missing information; fields would be created to match the lines on the reservation form currently used; Mona Wolf to investigate the possibility of accepting credit cards; a link would be provided in the electronic newsletter and those receiving paper newsletters could still fax reservations. *Motion was made to solicit bids to update the current website to accommodate reservations. Motion passed unanimously.*
4. Chair Elect's report given by Steve Dimler
  - a. Nothing to report
5. Chair's report given by Jeannine Delwiche
  - a. Reported that 2 councilors, 4 alternate councilors, 3 members at large, chair-elect, secretary and treasurer need to be elected; confirmed that newsletter editor is an elected position
6. Reports from meeting organizers – Jeannine made a general request that all meeting details be copied to her for addition to the website
  - a. October given by Sophia Sperelakis: 105 present for the largest OVIFT event ever at Valley Vineyards
  - b. November given by Laura Batdorf: sold out event went well; 28 hats/mitten/scarves/etc. and \$70 cash collected for Clintonville Resource Center
  - c. January given by Kay Young: Cincinnati State has approved the event; menu and schedule of events forthcoming
  - d. February given by Rachel Liggett: Holiday Inn on the Lane chosen as the venue with a buffet-style meal at \$25/person or members can receive a \$5 discount for sponsoring a student's meal; Ken Lee will give a "State of the Department"

- address; IFT and OVIFT awards will be given; will try to match students with professionals working in various roles in Food Science
- e. March given by Karen DeWitt: will tour Portion Pak, a division of Heinz, in Mason, OH; suggestions included dinner at a restaurant in Mason with a speaker emphasizing packaging
  - f. April given by Steve Dimler: ready to send table reservation forms to vendors; discussion centered on creating an educational theme with speakers and student poster presentations in a separate room; will check w/ other sections on table prices and distribute IFT rules and regulations for section suppliers nights; Debby Poskanzer will investigate the rules regarding consecutive tables
  - g. May given by Jeannine Delwiche
    - i. Nothing to report
  - h. Golf outing by Kay Young
    - i. Steve Swaby has agreed to organize the event and has set the date in May as not to conflict with the regularly scheduled meeting
7. Unfinished business
- a. Scholarship requirements: Jeannine Delwiche provided eligibility requirements of other sections. *After discussion, a motion was made to award this year's scholarship the same as in the past (4-\$500 scholarships; top 12 GPAs among juniors and seniors in Food Science, Food Business, and Nutrition are eligible; no membership requirement; interviewed by industry representatives looking for involvement in OVIFT and Food Science Club). Motion passed. Motion was also made to establish a committee to make recommendations to update scholarship award guidelines and amounts at the June executive committee meeting. Motion passed unanimously.* Committee members are Jeannine Delwiche, Orlan Jennings, Sophia Sperelakis and Christie Goerlitz.
8. New business
- a. Survey Status: Debby Poskanzer reported that 152 surveys were completed and a summary should be ready by the new year
  - b. Request for joint meeting with Society of Cosmetic Chemists: some thought it might only appeal to a small group and more information is needed to make a decision
  - c. Other new business
    - i. IFT Leadership Conference to be held in Washington DC in May; Jeannine Delwiche will forward the email to executive committee
    - ii. Teleconference set for February 3, 2005 at 4:30PM to be held at The Ohio State University Department of Food Science in Columbus and Aerotek Scientific in Cincinnati; Aerotek will call OSU at 614-292-6234

Meeting adjourned at 6:14PM.